



## Request for Proposal (RFP)

### Cloud Access Control System Implementation

The Village of Bellevue (Population 16,715 and 14.38 Square Miles), Wisconsin, is seeking a vendor in the Green Bay Metropolitan area only (or within a 10-mile radius from 3100 Eaton Road, Bellevue, WI) to provide integration and installation with Bellevue's current Access Control System (ACS). The Vendor shall provide the specified service below and must complete the project no later than November 29, 2024.

### Scope of Work

The Village of Bellevue seeks to replace all park access control systems and add one to its community center at various locations throughout the municipality. Five (5) locations must be integrated into the existing system. The access control system must work with Bellevue's existing Cloud Connect One platform. The Village will not accept a different solution other than the capability of integrating into the Connect One platform. The Vendor will install and configure the card reader system to work with the Connect One system.

Project work must include planning, design, installation, and training (If needed) on the product(s).

### Scope Requirements

The following are the requirements of the access control system:

- The access control system must work with the Village's current cloud-based Connect One System.
- Provide future sales and technical support for the access control and Connect One system, licensing, access control system installed, upgrades, and networking.
- Appropriate hardware must be used to work with the Connect One System.
- The access control panels must be able to communicate to the cloud using various network protocols and configurations.
- Installation includes wiring, network wiring, card readers, access control system enclosure(s), and software/firmware configuration.
- The Vendor can provide other recommendations regarding configuration changes and additions.
- The Vendor must provide all IP addresses, passwords, documentation, and other information to the Village of Bellevue.

The following are the site locations and equipment needed for the installation:

#### Community Center Access Control System (1811 Allouez Av)

- 1 Network IP Commercial Security/Access System, Gray, 50VA, 142 Zone
- 1 12V 5AH Battery
- 1 Single Door Control Module

- 1 HID Signo 20 Mullion Reader, BLE Standard Card Reader w/ ICE
- 1 Electric Strike Adjustable, Low Profile, Heavy Duty, 12/24V
- 1 3/4" Recessed Wide Gap Door Contact White
- 1 Door Cord with Gray/Black Caps 18" Cord
- 5 iClass Key Fob - ELITE w/ ICE Code
- Connect One Cloud Access Software,60 Days Storage
- Wire & Supply - Access Control
- Pre-project Engineering
- Wire Installation
- Device Installation
- Programming, Setup, and Configuration
- End User Training & System Commissioning

#### *Willow Creek Park Access Control System (1800 Guns Street)*

- 1 Network IP Commercial Security/Access System, Gray,50VA, 142 Zone
- 1 Supervised Power Supply Battery Charger
- 2 12V 5AH Battery
- 3 Single Door Control Module
- 2 HID Signo 20 Mullion Reader, BLE Standard Card Reader w/ ICE
- 5 iClass Key Fob - ELITE w/ ICE Code
- Connect One Cloud Access Software, 60 Days Storage
- Pre-project Engineering
- Device Installation
- Programming, Setup, and Configuration
- End User Training & System Commissioning

#### *Josten Park Access Control System (2280 Town Hall Road)*

- 1 Network IP Commercial Security/Access System, Gray,50VA, 142 Zone
- 1 Supervised Power Supply Battery Charger
- 2 12V 5AH Battery
- 3 Single Door Control Module
- 2 HID Signo 20 Mullion Reader, BLE Standard Card Reader w/ ICE
- 5 iClass Key Fob - ELITE w/ ICE Code
- 1 Connect One Cloud Access Software,60 Days Storage
- Pre-project Engineering
- Device Installation
- Programming, Setup, and Configuration
- End User Training & System Commissioning

#### *Josten Park South Access Control System (2280 Town Hall Road)*

- 1 Network IP Commercial Security/Access System, Gray,50VA, 142 Zone
- 1 Supervised Power Supply Battery Charger
- 2 12V 5AH Battery
- 2 Single Door Control Module
- 1 HID Signo 20 Mullion Reader, BLE Standard Card Reader w/ ICE
- 5 iClass Key Fob - ELITE w/ ICE Code
- 1 Connect One Cloud Access Software,60 Days Storage
- Pre-project Engineering
- Device Installation
- Programming, Setup, and Configuration
- End User Training & System Commissioning

*DeBroux Park Access Control System (2900 Brighton Place)*

- 1 Network IP Commercial Security/Access System, Gray,50VA, 142 Zone
- 1 Supervised Power Supply Battery Charger
- 2 12V 5AH Battery
- 2 Single Door Control Module
- 2 HID Signo 20 Mullion Reader, BLE Standard Card Reader w/ ICE
- 2 iClass Key Fob - ELITE w/ ICE Code
- Connect One Cloud Access Software,60 Days Storage
- Pre-project Engineering
- Device Installation
- Programming, Setup, and Configuration
- End User Training & System Commissioning

The Vendor shall meet the following standards:

- Remove the existing access control system and replace it with the recommended parts from the Vendor that are within the agreed-upon scope of the overall project.
- The Vendor must be a valid Connect One System reseller specializing in access control systems.
- The Vendor shall complete the project by November 29, 2024.

**Preparing and Submitting Proposal:**

The Vendor may respond to this RFP by providing information in an email (must be in PDF format) or by mail as follows:

- One or more pages about the Vendor, years of service, and three customer references. The Vendor's contact person, phone number, email, business hours, and address must be included.
- One or more pages regarding the proposal of service.
- One page regarding the price sheet of service.

The vendor may email Tim Hennig, GIS/IT Manager, with questions about the access control systems project. The email address is [thennig@villageofbellevuewi.gov](mailto:thennig@villageofbellevuewi.gov). No phone calls, please. All RFP submissions should be in a .pdf and emailed to [thennig@villageofbellevuewi.gov](mailto:thennig@villageofbellevuewi.gov) or sent to:

Attention: Tim Hennig  
Village of Bellevue Access Control System Implementation  
2828 Allouez Av  
Bellevue, WI 54311

The Village reserves the right to reject or negotiate any or all RFP proposals. All requested information is due by noon on March 15, 2024.